

# VULNERABLE PERSONS CHECK- VPC

As referenced in our website and as requested by our clinical sites, all students who have a clinical placement in their program must have a Police Reference Check (Vulnerable Persons Check) prior to the clinical placement. Failure to complete these checks will make you ineligible for placement at your clinical site.

International students and new immigrants who resides in Canada for more than 6 months are required to go through the same application procedure at their regional police departments

**Always bring 2 pieces of ID (at least 1 photo ID; 1 ID must be government issued) when you APPLY IN-PERSON.**

Make sure to ask for a **“vulnerable persons police check for unpaid students OR for volunteers”**

A copy of the **vulnerable persons police check result** must be sent to Genalyn Lo, Health Nurse on the 13<sup>th</sup> floor, room 1342 at Michener. Below is a list of some of the police departments that provide this service. Students not residing in these areas must call their local police to determine where the VPC can be completed.

If you have any questions regarding the Vulnerable Persons Check, please call Genalyn Lo at (416) 596-3101 x: 3320.

	LOCATION	Time Frame (approx.)	COST	DETAILS
<b>Metro Toronto Police</b>	40 College St (Yonge/College) <b>(416) 808-7991</b>	8-12 wks	\$15.75	* Only students residing in METRO TORONTO / GTA region may have their checks done here <ul style="list-style-type: none"> <li>• Pick up <b>police check form</b> from Genalyn Lo, Health Nurse, Rm 1342 and apply IN-PERSON</li> <li>• Payment by Cash, Certified Cheque, Money Order, Visa or Debit Card payable to Toronto Police Service</li> </ul> Please review application information at <a href="http://www.torontopolice.on.ca">www.torontopolice.on.ca</a>
<b>Durham</b>	Any station in Durham Region except Sunderland & Uxbridge <b>(905) 579-1520 Ext.3204</b>	10 days or longer	\$15 Cash Only	*Only students residing in DURHAM region may have their checks done here Please review application information at <a href="http://www.drps.ca">www.drps.ca</a> – over the counter – information requests
<b>Guelph</b>	15 Wyndham St. S Guelph, ON <b>(519) 824-1212 Ext. 224</b>	3 wks	\$30	*Only students residing in GUELPH region may have their checks done here Please review application information at <a href="http://www.police.guelph.on.ca">www.police.guelph.on.ca</a> – About the service-Services-Police Records Check
<b>Halton (Oakville)</b>	A number of locations provide the service, please visit its website for more information <b>(905) 825-4712</b>	2 wks or longer	\$15	*Only students residing in HALTON region may have their checks done here Please review application information at <a href="http://www.hrps.on.ca">www.hrps.on.ca</a> – Policing Administration-Central Records Support Service-Insurance/Security Clearance Desk
<b>Kingston</b>	11 Queen St Kingston, ON <b>(613) 549-4660</b>	6-8 wks	\$15	*Only students residing in KINGSTON region may have their checks done here <ul style="list-style-type: none"> <li>• Does not accept credit card, debit cards, health cards, or SIN cards as a form of ID.</li> </ul> Please review application information at <a href="http://www.police.kingston.on.ca">www.police.kingston.on.ca</a> – our organization-info services. Online application and in person application are available.
<b>O. P. P. (Ontario Provincial Police)</b>	South Bruce Detachment Administration Centre Hwy #2 N, Box 40 Kincardine, ON <b>(516) 396-3341</b>	2 wks or longer	\$25 Varies at different location	* Only students residing in REGION OF EACH DETACHMENT may have their checks done here Please review application information on <a href="http://www.opp.ca">www.opp.ca</a> . If you apply at a different O.P.P. Detachment other than South Bruce, please pick up a notification letter from Genalyn Lo, Health Nurse, Rm 1342
<b>Peel</b>	7750 Hurontario St Brampton, ON <b>(905) 453-3311</b>	3–8 wks	\$45	*Only students residing in PEEL region may have their checks done here <ul style="list-style-type: none"> <li>• Make sure to ask for a <b>“volunteer vulnerable persons check”</b></li> <li>• Payment by VISA, cash, MasterCard, debit</li> </ul> Please review application information at <a href="http://www.peelpolice.on.ca">www.peelpolice.on.ca</a> – Police Records-Criminal Records Search (Non-volunteer) Vulnerable Sector Search
<b>York</b>	16775 Yonge St, Newmarket, ON <b>Or</b> Hillcrest Mall YRP Community Resource Centre 9350 Yonge Street Richmond Hill, ON <b>(905) 895-1221</b>	Up to 2 wks	\$20	*Only students residing in YORK region may have their checks done here <ul style="list-style-type: none"> <li>• Pick up <b>vulnerable sector screening form</b> from Genalyn Lo, Health Nurse, Rm 1342 and apply IN-PERSON</li> <li>• Payment by cash, cheque, money order, cash, VISA, debit payable to York Regional Police</li> </ul> Please review application information at <a href="http://www.police.york.on.ca">www.police.york.on.ca</a> – vulnerable sector screening

\* All fees are before tax and subject to change without notice. Approximate time frames may vary.